

RTI

Reach Training Institute

2022 - 2023
Student Handbook & Course Catalog



SMOKEY POINT
COMMUNITY CHURCH



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THE RTI DREAM

The **Reach Training Institute (RTI)** dream began in the hearts of leaders at Salem Alliance Church (SAC) in Oregon, with a passion for training pastors and international workers who are *debt-free* and *field-ready*. Field-readiness is defined as biblically trained, theologically discerning, culturally engaged, Holy Spirit-empowered, and skilled for effective ministry.

The first Bible college in North American history, founded by A.B. Simpson in 1882, was devoted to serving unreached people and inspiring the church to fulfill Jesus' commission of world evangelization (Matthew 28:18-20).



Missionary Training Institute, circa 1910

Established as the Missionary Training Institute (MTI), the first graduates boarded ship in New York City for the jungles of Belgian Congo in November, 1884. The leader of that first missionary band, John Condit, contracted dengue fever during the spring of 1885, and died four months later, “having given his all – his life – for Africa, the land he loved so well” (June, 1885, *The Word, Work, and the World*, Alliance Life Archives).

Since those first days of courageous global engagement, scores of ordinary men and women have been equipped with basic Bible training and practical ministry skills in order to reach lost people around the world. A formally-trained seminarian from Knox College in Toronto, Canada, Dr. Simpson regarded theological education as “often merely intellectual, scholastic, and traditional,” and that sometimes “God has to put us to school again to unlearn much of what man has crammed into our brains, then to sit at the feet of Jesus” (Simpson, March, 1880, *The Gospel in All Lands*).

Established in October of 2013 to send out laborers into the harvest, RTI hopes to build on the MTI tradition of equipping people with a clear call to full-time Christian service to the ends of the earth.

In September of 2018, RTI North Sound was created at Smokey Point Community Church in Arlington, WA. This new location seeks to extend the vision of RTI. With the backing of Alliance Northwest and RTI Salem, we launched our first cohort in the Fall of 2019.

Smokey Point, along with our Network of churches, seek to bring the same quality, affordable education with the RTI model.

VISION STATEMENT

RTI exists to raise up leaders who are *debt-free and field-ready* for effective kingdom service. Through church-based theological education, and practical ministry experience, our primary objective is to prepare students for service to the *nations* and *neighborhoods*, at the lowest possible cost.

INNOVATIVE EDUCATIONAL PARADIGM

Church-Based Theological Education

The RTI program has been designed to train students in the tradition of early international workers and church leaders who were inspired by the call of God on their lives. Based in the environment of the local church, students study the word of God and identify key themes and doctrinal distinctives, while being supervised and mentored by experiences, pastors, and ministry leaders who are committed to advancing God's kingdom on earth.

Learning-by-Doing

RTI students engage in ministry practicums that are educational and experiential opportunities for growth in ministry skills in 'learn-by-doing' environments, while fulfilling district and national requirements for credentialing with the Christian & Missionary Alliance.

Socratic Discussion Model

RTI courses are built on Socratic methods designed to promote life-long learning and interactive discussion. Instructors are best described as facilitators of active listening, critical thinking, and inductive questioning that leads to biblically based understanding and practical application to life and ministry.

Neighborhoods and Nations

Students declare their intent to serve either locally or internationally at the end of their sophomore year. Over the final two years of their program, students are encouraged to pursue ministry experiences and practicum assignments that confirm these callings.

STATEMENT OF FAITH

God

There is one God¹, who is infinitely perfect², existing eternally in three persons: Father, Son, and Holy Spirit.³

Jesus

Jesus Christ is true God and true man.⁴ He was conceived by the Holy Spirit and born of the Virgin Mary.⁵ He died on the cross, the Just for the unjust,⁶ as a substitutionary sacrifice.⁷ All who believe in Him are justified on the grounds of His shed blood.⁸ He rose from the dead according to the Scriptures⁹ and is now at the right hand of the Majesty on high as our great High Priest.¹⁰ He will come again to establish His kingdom of righteousness and peace.¹¹

Holy Spirit

The Holy Spirit is a divine person,¹² sent to indwell, guide, teach, and empower the believer¹³ and convict the world of sin, righteousness, and judgment.¹⁴

It is the will of God that each believer should be filled with the Holy Spirit and be sanctified wholly,¹⁵ being separated from sin and the world and fully dedicated to the will of God, thereby receiving power for holy living and effective service.¹⁶ This is both a crisis and a progressive experience wrought in the life of the believer subsequent to conversion.¹⁷

Bible

The Old and New Testaments, inerrant as originally given, were verbally inspired by God and are a complete revelation of His will for the salvation of men and women. They constitute the divine and only rule of Christian faith and practice.¹⁸

Salvation

Men and women were originally created in the image and likeness of God.¹⁹ They fell through disobedience, incurring thereby both physical and spiritual death. All men and women are born with a sinful nature,²⁰ are separated from the life of God and can be saved only through the atoning work of Jesus Christ.²¹ The destiny of the impenitent and unbelieving is existence forever in conscious torment,²² and that of the believer in everlasting joy and bliss.²³

Salvation has been provided through Jesus Christ for all men; and those who repent and believe in Him are born again of the Holy Spirit, receive the gift of eternal life, and become the children of God.²⁴

Church

The Church consists of all those who believe on the Lord Jesus Christ, are redeemed through His blood, and are born again of the Holy Spirit. Christ is the Head of the Body, the Church,²⁵ which has been commissioned by Him to go into all the world as a witness, preaching the Gospel to all nations.²⁶ The local church is a body of believers in Jesus Christ who are joined together for the worship of God, for edification through the Word of God, for prayer, fellowship, the proclamation of the gospel, and observance of the ordinances of baptism and the Lord's Supper.²⁷

Provision is made in the redemptive work of the Lord Jesus Christ for the healing of the mortal body.²⁸ Prayer for the sick and anointing with oil are taught in the Scriptures and are privileges for the Church in this present age.²⁹

Human Destiny

There shall be a bodily resurrection of the just and of the unjust; for the former, a resurrection unto life;³⁰ for the latter, a resurrection unto judgment.³¹

The second coming of the Lord Jesus Christ is imminent³² and will be personal, visible, and premillennial.³³ This is the believer's blessed hope and is a vital truth which is an incentive to holy living and faithful service.³⁴

¹Deuteronomy 6:4; ²Matthew 5:48; ³Matthew 28:19; ⁴Philippians 2:6 - 11; ⁵Luke 1:34 - 38; ⁶I Peter 3:18; ⁷Hebrews 2:9; ⁸Romans 5:9; ⁹Acts 2:23 - 24; ¹⁰Hebrews 8:1; ¹¹Matthew 26:64; ¹²John 14:14 - 18; ¹³John 16:13, Acts 1:8; ¹⁴John 16:7 - 11; ¹⁵I Thessalonians 5:23; ¹⁶Acts 1:8; ¹⁷Romans 6:1 - 14; ¹⁸2 Peter 1:20 - 21, 2 Timothy 3:15 - 16; ¹⁹Genesis 1:27; ²⁰Romans 3:23; ²¹I Corinthians 15:20 - 23; ²²Revelation 21:8; ²³Revelation 21:1 - 4; ²⁴Titus 3:4 - 7; ²⁵Ephesians 1:22 - 23; ²⁶Matthew 28:19 - 20; ²⁷Acts 2:41 - 47; ²⁸Matthew 8:16 - 17; ²⁹James 5:13 - 16; ³⁰I Corinthians 15:20 - 23; ³¹John 5:28 - 29; ³²Hebrews 10:37; ³³Luke 21:27; ³⁴Titus 2:11 - 14

ACADEMIC CALENDAR 2022-2026

The RTI Academic Calendar lists critical dates from 2022 through 2026. RTI courses are offered in 12-week terms throughout the year: Fall, Winter, and Spring. Students take classes on Tuesdays and Thursdays, providing multiple opportunities during the rest of the week for employment, practicums, homework, and relationship building.

FALL TERM	2022	2023	2024	2025
New Cohort Retreat	Aug 23/24	TBD	TBD	TBD
Labor Day	Sept 5	Sept 4	Sept 2	Sept 1
Fall Term begins	Sept 13 (T)	Sept 12 (T)	Sept 10 (T)	Sept 9 (T)
Thanksgiving Break	Nov 21-25	Nov 20-24	Nov 25-29	Nov 24-28
Fall Term ends	Dec 8 (Th)	Dec 7 (Th)	Dec 5 (Th)	Dec 4 (Th)
WINTER TERM	2023	2024	2025	2026
Winter Term begins	Jan 3 (T)	Jan 2 (T)	Jan 7 (T)	Jan 6 (T)
Winter Term ends	Mar 23 (Th)	Mar 21 (Th)	Mar 27 (Th)	Apr 2 (Th)
Spring Break	Mar 27-31	Mar 25-29	Mar 31-4	Mar 30-4
SPRING TERM	2023	2024	2025	2026
Easter	Apr 9	Mar 31	Apr 20	Apr 5
Spring Term begins	Apr 4 (T)	Apr 2 (T)	Apr 8 (T)	Apr 7
ANW Field Forum	TBD	TBD	TBD	TBD
Spring Term ends	Jun 22 (Th)	Jun 20 (Th)	June 26 (Th)	Jun 25 (Th)
Graduation	--			TBD (C1)

Note: All dates subject to review and revision.

ADMINISTRATION & FACULTY

Academic Dean

The RTI Academic Dean oversees academic affairs and provides support in curriculum development and instructor orientation and training.

Coordinator

The RTI Coordinator oversees admissions, bookkeeping, and registrar activities (billing, transcripts, credit counts & tracking, graduation confirmations, etc.)

Adjunct Faculty

Part-time adjunct faculty are assigned to various courses based on educational background, ministry experience, and availability. Specific criteria for adjunct instructors include: 1) personal knowledge of Jesus Christ as Savior and Lord, 2) alignment with RTI mission and vision, 3) ability to effectively facilitate Socratic discussions and learning experiences that engage the entire cohort, and 4) expertise and experience teaching within subject area.

Potential adjunct instructors are identified and approved by the RTI Academic Council and RTI Task Force.

Academic Council

The RTI Academic Council assists the Academic Dean in developing courses and educational program components in a volunteer capacity. Academic Council members fulfill a variety of important functions designed to support educational objectives and student advancement. Council members will be formed into working groups including, but not limited to, the following:

Instructor Development

As adjunct faculty members are identified and recruited, the RTI Academic Council will conduct appropriate faculty training and evaluations.

Curriculum Development

Academic Council members also serve as curriculum writers for specific elective courses.

Ministry Practicum Development

The Ministry Practicum development group assists the RTI Coordinator in developing ministry practicums.

Case Managers

Students will be assigned an RTI Case Manager upon acceptance into the program. The primary role of the Case Manager is to guide students through Program Planning, Ministry Practicums, and other components necessary for completion.

Ministry Site Supervisors

Ministry Practicums are the cornerstone of RTI programs. Ministry site supervisors are assigned term-by-term to each student to ensure that ministry objectives are being achieved. Each student progresses through a standard rotation of ministries around Smokey Point Community Church or other area churches.



ADMISSIONS

Prospective students must submit a ‘Student Profile Form’ available on-line (see “Prospective Student” tab at RTINorthsound.com), along with a single-spaced, two-page Call to Ministry essay describing their call to ministry, transcripts from high school and/or college, and two letters of reference. These documents should be submitted to the RTI Coordinator to initiate the admissions process. See RTI Admissions Packet for specific dates available on the RTI website.

Applicants who most closely meet RTI Student Selection Criteria are scheduled for an interview with the RTI Admissions Committee.

Student Selection Criteria

Once a student has applied to RTI, the admissions committee begins the process of prayerfully considering which applicants will be interviewed for placement within a cohort. Applicants are evaluated based on the following criteria: call to ministry, achievements, academic performance, writing ability, and ministry involvement.

Call to Ministry

We look for students who, first and foremost, have a vocational call to ministry. One of the primary indicators that God may be leading an applicant to become an RTI student is their clarity of vocational ministry. We recognize that all followers of Jesus are called to ministry. Our school is specifically designed for those who feel called to vocational ministry, whether locally or internationally.

Character Traits

We also look for those who possess the potential to contribute to the RTI community, represent a vast array of interests and passions, and are dedicated to reach the lost for Christ. We find these elements through the call to ministry essay, ministry involvement, and letters of recommendation. We also pay attention to individual's personal narrative, background and circumstances, recognizing that each student is unique.

Academic Performance

Applicants are expected to have a 3.0 unweighted high school GPA or higher. Exceptions are made when student's GPA is lower and is made on a case by case basis. Also, the student must have graduated from high school or earned an equivalent degree (GED).

Taken from '*RTI Applicant Guidelines*' March 2018

Admissions Committee members review application materials and interview notes for each student. Prospective students are notified of their admissions status within two weeks of their interview date. Admissions status falls into three categories:

1. Recommend
2. Do not Recommend
3. Re-apply to the program at a later date.



ACADEMIC COURSES, INFORMATION & POLICIES

Certificates

A Certificate of Biblical Studies is available through the completion of 74 credits. There are no general education requirements for this certificate and 45 credits are core biblical studies. This certificate also prepares pastors and missionaries to be field ready, debt-free, and licensed & ordained in the Christian & Missionary Alliance Church (C&MA). For a complete course list, see Appendix A.

RTI North Sound has an articulation agreement with Crown College that offers an option to complete a traditional Bachelor of Science or MA degree designed to build from our Biblical Studies Certificate. This agreement enables 74 credits to be accepted directly to Crown. The remaining credits needed for Crown's degree are fulfilled as a Crown online student. An optional fifth year MA degree is also available. For Articulation Agreement see Appendix B.

The current full RTI Course Catalog, with course descriptions, is available through Schoology in the Student Information folder, on the courses window, or from the RTI Coordinator.

Academic Credit

Academic credit is based on a minimum of 45 hours of student work per semester credit. This education model meets the hour designation through classroom, practicum, community service, reading classis literature, and other ministry activities.

Accreditation (Once Obtained)

RTI holds religious exemption from Washington State through WSAC, the Washington Student Achievement Council. See Appendix C

Course Design

Academic Council members work in partnership with the professors in the development of all courses with the goal of building godly character and greater leadership depth and understanding that are vital for effective church ministry. RTI course acceptance must be obtained from Crown College Provost before courses become part of the RTI Biblical Studies curriculum. Refer to RTI Course Catalog for course descriptions.

Course Descriptions

RTI courses are offered on a 12-week term calendar each year. Each course consists of four-five units that guide students through the primary issues and concerns of the course. Each unit is then divided into weekly issues that break down material into ideas and concepts ordered to reflect the progress of effective study and learning.

Each core course includes the following progression: 1) a serious study of the scriptures, 2) a reading of pertinent articles and book excerpts selected for their contribution to deeper ideation on related issues, 3) cohort interactions of a Socratic nature that focus discussions on central unit issues, and 4) completion of projects that facilitate ministry skill, character growth, and academic achievement.

Alliance Accreditation Modules, Papers, and Book Reports

One of the major milestones for pastors and missionaries is having the call to ministry affirmed by church leaders. In the Christian & Missionary Alliance tradition, ministry candidates are licensed, ordained and/or consecrated over a period of several years, as they study, grow in depth of knowledge and understanding of God, and His work in the world.

RTI students are prepared for the accreditation process with the Alliance Northwest Field of the C&MA by taking Theology courses (1-5), reading additional books, and writing papers on Alliance Theological distinctives.

Credit Transferability

The transferability of credits earned at RTI is at the discretion of the receiving college, university, or other educational institution. Students considering transferring to any institution should not assume that credits earned in any program of study at RTI will be accepted by the receiving institution. Similarly, a certificate, diploma, or other academic credential earned at RTI to satisfy an admission requirement of another institution is at the discretion of the receiving institution. To minimize the risk of having to repeat coursework, students should contact the receiving institution in advance for evaluation and determination of transferability of credits and/or acceptability of degrees, diplomas, or certificates earned. RTI credits are fully accepted by Crown College (see Appendix B).

When educational institutions are evaluating credits from others, they usually will need the syllabus of the course taken and being evaluated. It is wise for students to always keep a copy of their class syllabus's along with copies of all their work.

General Education Requirements

RTI does not require any general education requirements for our Biblical Studies Certificate although we need our students to be able to express their learning and thoughts through good writing (see Writing Proficiency section). If a student wants to take an RTI Biblical Studies Certificate to Crown College (see RTI/Crown Articulation Agreement) Crown has general education requirements. For more information, please ask the RTI Coordinator.

Academic Standing

An initial academic evaluation is conducted by the RTI Academic Dean once a student is accepted into the program to determine academic standing. Students are assigned to one of three categories:

- 1 - Good Standing: All assigned coursework, practicums, and General Education requirements to date have been completed.
- 2 - Academic Probation: Student consistently misses deadlines and/or competency levels for coursework, practicums, and/or General Education.
- 3 - Academic Warning: A significant amount of coursework, practicum experiences, and/or General Education are below minimum competency levels or incomplete.
- 4 - Academic Suspension: Students are asked to take leave of absence for a year if they are unable to maintain academic and ministry standards.

Note: Students who are unable to keep pace with program courses and/or practicums, or who fall behind in their financial commitment (monthly payments) may be placed on Financial Probation. During the financial probation period, assessments, academic credit, or other services will be withheld pending review and re-instatement by RTI leadership. Students who remain on probation may be removed from their cohort and withdrawn from their degree program.

Students may discuss and/or appeal changes in their Academic Standing with RTI administration. Only students who are in Good Standing academically will be able to move forward in the program and be eligible to receive an RTI General Scholarship (See Financial Information section below).

Academic Appeals

Students may appeal academic, financial, or any other decision made by RTI administration in a gracious and respectful manner. A Student Petition form may be obtained from the RTI Office. Completed petitions will be reviewed by the RTI Academic Dean. The Academic Dean will either make a final decision on the petition or consult with the RTI Task Force if the situation warrants further review.

COURSE EXPECTATIONS

Major & Supporting Assignments

- At least one Major Assignment is designated per Unit in all RTI courses for students to demonstrate competency in related subject matter. Major Assignments are evaluated with an evaluation rubric.
- Supporting Assignments are papers, projects, and activities for students to provide additional evidence of competency in each course.

Due Dates

- All assignments are due by midnight, the day before class.
- Students may arrange in advance for a ‘grace period,’ granted at the instructor’s discretion.

Competency Assessment & Student Progress

- Professors maintain an assignment tracking document on the Schoology site that contains a list of all Major & Supporting Assignments for each student.
- Students are encouraged to communicate with their instructor(s) if they wish to challenge an assignment evaluation. If the student and instructor cannot reach mutual agreement on an assignment or course evaluation, an official appeal process is available through the RTI Coordinator (See Academic Appeal section above).
- Students will be evaluated by a set of competencies developed for each course. Competencies are assessed by a series of projects and activities that enable students to demonstrate evidence of competency in related subject matter.

Absences

- Students will be allowed 1 absence (for any reason) per course per term without question or consequence.
- Students may petition their instructor for 2 additional absences, which are designed specifically for ministry related events and programs. Students must receive approval from the instructor for their petitioned absences.
- Emergencies: We realize emergencies happen. In the event of a death in the family, or an emergency medical situation arises, students must notify instructor immediately and arrange for make-up work to be completed.
- Students who do not adhere to these policies regarding absences, will be asked to re-take the course with the next Cohort.

Writing Proficiency

Written communication skills are critical for effective, long-term ministry. RTI faculty and administration are committed to developing ministry candidates who are able to evaluate ideas and concepts, draw conclusions, and formulate arguments from a biblical worldview. The Word of God is the perfect example of written excellence:

*I have hidden Your word in my heart that I might not sin against You.
Psalm 119:11*

I want to know Christ – yes, to know the power of His resurrection and participation in His sufferings, becoming like Him in His death, and so somehow, attaining to the resurrection from the dead.

Philippians 3:10-11

RTI students complete a writing assessment upon acceptance into the program to determine writing proficiency and ability to write at college level.

Student writing proficiency is evaluated upon entrance into the program by completion of a writing proficiency assessment. Student's writing is assessed according to the following scale:

3 Above College-level 2 At College-level 1 Below College-level

Students with below college-level writing ability will be asked to take a writing course at a nearby college or university, and/or participate in RTI writing lab sessions.

Grading Scale

RTI follows the standard letter grade system of assessing academic competency. Students must earn at least a 'C-' in all courses to earn academic credit.

Grade	Grade Points	Percentage	Cumulative Points
A	4.0	94-100	188-200
A-	3.7	90-93	180-187
B+	3.3	87-89	174-179
B	3.0	84-86	168-173
B-	2.7	80-83	160-167
C+	2.3	77-79	154-159
C	2.0	74-76	148-153
C-	1.7	70-73	140-147
D+	1.3	67-69	134-139
D	1.0	64-66	128-133
D-	.7	60-63	120-127
F	0	0-59	0-119

NOTE: Students who consistently submit high quality course work by due date, and attend classes according to the guidelines above will benefit in the following ways:

1. Eligibility for provisional Ministry Licensing with ANW Field during their junior year.
2. Achievement of Candidacy status following successful completion of licensing process.
3. Eligibility for RTI Scholarship beginning sophomore year.
4. Strong recommendations for future ministry placement.



GENERAL POLICIES

Announcements & Official Notices

Information from the RTI office pertaining to schedule changes, events, or relevant updates will most often be communicated through email. Information of a sensitive nature will be communicated as personally as possible.

Change of Contact Information

Each student must inform the RTI Coordinator of any changes in contact information, including email address, permanent mailing address, and phone number.

Dress Guidelines

RTI students are encouraged to dress according to their own sense of taste and style, without causing others to feel uncomfortable. Decisions relating to dress should be guided by a mutual desire to glorify God and encourage others.

Graduation

Students who are within one year of graduating should submit a Request for Graduation form at the RTI Office. Submission of this form triggers a final e-Portfolio review by the RTI Academic Dean and Provost.

NOTE: All tuition and student fees must be paid in full in order to graduate.

Non-Academic Student Complaints

Any non-academic complaint should be addressed to the RTI Coordinator. The Academic Dean and Academic Council members may be involved to best resolve the matter.

Non-Discrimination Policy

RTI does not discriminate in admission, employment or in the administration of its policies or programs on the basis of race, color, nation or ethnic origin, age, sex, marital status or physical ability.

Non-Residential Program

RTI is a non-residential educational program offering a Biblical Studies Certificate in a non-traditional setting. As such, RTI does not provide general services offered at many colleges such as housing, library resources, computer repair or software support, mail center, check cashing, or food court.

Release of Student Information

Student information is only available from students who have completed a written information release form. RTI students have the right to review their own academic, financial, and other pertinent information upon request. All student records are available at the RTI Office and may be obtained by request from the RTI Coordinator.

Schoology

Students retrieve vital program information from the RTI Schoology site. The site contains a 4-year program overview of all required classes and practicums, RTI academic calendar, term-by-term class schedules, and all coursework (syllabi, gradebooks, submitting documents, etc).

Student Transcripts

Student transcripts are kept online. Unofficial copies are available anytime. Official copies are issued only after all financial obligations are met. Contact the RTI Coordinator after graduation for a transcript by email at info@rtinorthsound.com

Student Academic Integrity

Student integrity is foundational to an academic institution, particularly one focused on the training of leaders for ministry.

Integrity in the RTI tradition is measured by each student doing his/her own work. Citation of another's work without giving credit to the author, speaker, or strategist is considered plagiarism. Examples would include: direct excerpts from any and all published materials (including course work, books, periodicals, and pamphlets), copying work from another student (current or former), submission of assignments completed by a professional researcher or author other than the student.

The first violation of the student integrity guidelines above will result in the student being asked to re-submit the paper and/or assignment. If it is suspected that the student has committed a second violation of the student integrity guidelines, the student may be placed on academic probation pending a fuller investigation. If academic honesty becomes an on-going issue, the RTI Academic Dean may suspend or dismiss the student from the program.

Technology

RTI students will need to provide their own computers, printers, and other technological equipment to complete assignments and projects, as well as maintain communication with other students and RTI leadership. Assistance with basic computer issues is available by appointment at the RTI office.

Weather Policy

In the event of inclement weather, the RTI office will inform you of class closures, delayed start times, or any other weather-related updates.

Withdrawing from RTI

Students considering withdrawing from RTI are encouraged to communicate with their mentors prior to finalizing their decision so that the broadest possible perspective is taken into consideration. To withdraw students may obtain a 'Withdrawal from RTI' form and close out academic and financial records.

FINANCIAL INFORMATION

(The following financial information is for the 2022-23 school year and is subject to change)

Reach Training Institute is committed to providing a high-quality educational experience and sustainable ministry training model at the lowest possible cost. Over the course of four years at RTI, the total tuition costs will cover all RTI coursework and up to 30 semester credits of Crown College Online School.

Tuition Costs 2022-23

IMPORTANT NOTE: Tuition costs below do not cover living costs, General Education courses, or RTI 100 Lab fees.

	2022-23 Net Annual Tuition	Payment Options	
		By Month (12 payments*)	By Term (3 payments)
Students Receiving the General Subsidy	\$5,500	\$460	\$1,833

*Seniors make 9 monthly tuition payments (instead of 12), paid September through May.

Tuition Payment Options

Pay By Month – Student makes 12 monthly payments (September through August). If this option is chosen, payment must be made by automatic withdrawal from a checking or savings account, on the 5th of each month. Authorization form is available from the Smokey Point Community Church Finance Department.

Pay By Term - Student makes a payment by check (payable to Smokey Point Church) before the start of each academic term, as follows:

Fall 2022 Term – Due September 6, 2022

Winter 2023 Term – Due January 3, 2023

Spring 2023 Term – Due April 11, 2023

Fees for 2022-23

Lab Fee/RTI 100 for Freshmen	\$1800
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Quarterly Statements

Students will receive account statements electronically on a quarterly basis, showing the activity in their RTI Student Account.

Late Fees

A late fee of \$20.00 will be charged for any payment received after the 15th of the month it is due (monthly or by term). The late fee will be applied to any automatic payment that does not process successfully due to insufficient funds or closed bank accounts.

Financial Responsibility

Each student is required to complete the Financial Responsibility/Financial Records Release form prior to enrollment in RTI.

Financial Probation

A student who is delinquent on payments for three months will be placed on Financial Probation and will not be permitted to continue taking classes and participating in practicums. A hold will be placed on all coursework and records. The student will be taken off Financial Probation when his/her account balance is paid in full.

Refunds

Students who withdraw from RTI may be eligible for a full and/or partial refund based on the following. Students paying by term: If withdrawal is submitted within the first 5 days of the term a refund in the full amount paid will be issued. If a student who pays by term withdraws after the first 5 days they will be issued a partial refund based on the following: 6-30 days 2/3rds of the amount paid will be issued, 30-60 days 1/3rd of the amount paid will be issued, after 60 days no refunds will be issued.

Students paying monthly: If withdrawal is submitted within the first 5 days of the term a refund in the amount paid will be issued. If student withdraws after 5 days no refunds will be issued if paying monthly and no other payments will be required.

All students who withdraw must communicate with the RTI Administration office and officially withdraw by signing the Student Program Withdrawal Form.

Please note: Failure to attend does not constitute a reason for a refund. An official withdrawal must occur prior to a refund deadline to be eligible for a refund by communicating with RTI Administration office.

General Scholarship

The RTI General Scholarships may be available. They are granted on an as need-based and awarded to students in good academic standing for the 2022-2023 school year. The number of scholarships will be determined by the amount of available funds. Scholarship information packets are available each year in April, applications are due in early July, and notifications of award are sent in early August. For more information, contact the RTI Coordinator.

Tax Information

Reach Training Institute is not considered an eligible institution for purposes of federal financial aid, loan deferment, or the education tax benefits.

FAFSA (Free Application For Federal Student Aid)

Prior to enrolling in courses through Crown College, each student is required to complete the FAFSA. The FAFSA must be submitted prior to enrolling at Crown.

Appendix A: RTI Course Description Biblical Studies Certificate

RTI 100 *Nations & Neighborhoods*.....3.0
 Introductory course during the first term of RTI where students are challenged to consider ministry in the both local and international contexts. Students spend several weeks overseas, where classes are conducted and relationships are established, while exploring the world of International Ministry workers with the Christian & Missionary Alliance.

RTI 240 *Alliance Culture & Theological Distinctive*.....3.0
 Uncovering the hidden jewel that has historically been referred to as the Christian & Missionary Alliance. From its roots in the late 1800s, this course examines the history and distinctives of the movement.

RTI 120 *Holy Spirit Empowered Ministry*.....3.0
 Jesus said, “And when I leave, I will send you another comforter, the Holy Spirit, who will guide you into all truth.” This course explores the role of the Holy Spirit in our lives and service to God, and engages the third person of the Trinity in empowering our ministries for supernatural impact in the lives of other people.

RTI 230 *Peacemaking in the Kingdom*.....1.0
 The inability to effectively deal with conflict in teams is one of the leading causes of attrition on the mission field. Seasoned PeaceMaker trainers will teach RTI students biblical principles on conflict resolution and guide through the process of applying these principles to everyday life.

RTI 140 *Old Testament Survey*.....3.0
 An introductory exploration of authors, geographic settings, cultural and historical contexts of the Old Testament. The guiding principle that unifies all of the OT will be examined, as well as outlines for each book.

RTI 150 *New Testament Survey*.....3.0
 An introductory exploration of authors, geographic settings, cultural and historical contexts of the New Testament. The guiding principle that unifies all of the NT will be examined, as well as outlines for each book.

RTI 200 *Teaching the Bible in Small Groups (formerly 160)*.....3.0
 Students will learn the basic principles of inductive Bible study. Successful completion of this course enables students to teach Bible study methods to others.

RTI 220 *Interpreting the Bible*.....3.0
 A foundational course for ministry students focusing on the development of interpretive skills for effective Bible teaching. Prerequisites: RTI 140, 150, 200.

- RTI 270 *Life & Ministry of Jesus*.....3.0
The life of Christ will be examined through the lens of the four Gospel accounts in the New Testament in order to gain a deeper understanding of principles of effective ministry.
- RTI 210 *Preaching in the 21st Century*.....3.0
Students will learn foundational principles of sermon preparation, write a 30-minute message, and deliver it in classroom and public venues.
- RTI 320 *Project Management*.....3.0
Upper division course designed to prepare students for planning and implementing ministry programming with a specific target audience. Students will learn how to build a leadership team, evaluate effectiveness, and grow in dependence on Holy-Spirit empowerment.
- RTI 330 *Evangelism & Discipleship*.....3.0
Students will explore the world of 1st century discipleship culture in order to align our current models of discipleship and evangelism with Jesus' heart for the world.
- RTI 280 *Emotionally Healthy Leadership*.....3.0
This course is focused on the interior life of the leader. The primary objective of this course is to help students develop spiritual disciplines that promote long-term emotional and relational health.
- RTI 281 *Emotionally Healthy Leadership Lab*1.0
- RTI 430 *Ethics in Ministry*.....3.0
Students will trace the historic development of ethical thought, paying particular attention to the emergence and divergence of humanistic and biblical worldviews. Final project focus is on applied biblical ethics for ministry in the 21st century.
- RTI 420 *Ministry Philosophy & Senior Capstone Project*.....3.0
Summary course designed for final term of senior year. Students will formalize their own philosophy of ministry and leadership based on their four years of courses, practicums, and field experiences. Prerequisite: RTI 320 and Pastoral Residency 401-403.
- RTI 340 *Special Topics in Ministry*.....2.0
Selected topics related to the development of effective ministry. Students will conduct research on topics that are culturally relevant for this day and age. Each student will prepare a case study on a topic approved by their instructor that defines current reality, addresses themes and categories within topic, and formulates a reasoned response to the issues facing ministry leaders.

RTI 251 *Theology 1* Christ our Savior 1.5
 The focus areas of this module include: Nature & Final Destiny of Man, Atonement of Christ, Justification & Regeneration. Special Topic: Authority of the Bible.

RTI 252 *Theology 2* Christ our Sanctifier 1.5
 The focus areas of this module include: Sanctification, Resurrection & Ascension of Christ, Holy Spirit in Sanctification. Special Topic: Attributes of God.

RTI 253 *Theology 3* Christ our Healer 1.5
 The focus areas of this module include: Divine Healing, Role of Prayer & Elder Involvement in Healing. Special Topic: The Trinity.

RTI 351 *Theology 4* Christ our Coming King 1.5
 The focus areas of this module include: Return of Christ, Rapture of the Church, Missions. Special Topic: Constituted Authority

RTI 352 *Theology 5* The Church & Global Outreach 1.5
 The focus areas of this module include: Mission of the Church, Leaders & Authority in the Church. Special Topics: Ordinances in the Church.

RTI 353 *Theology 5 Lab/* Provisional Licensing Examination1.5
 Students will prepare for the accreditation process with the Christian & Missionary Alliance (Alliance NW Field).

RTI 101-104 Practicum are hands on experience in ministry.....4.0

RTI 201-203 Practicums3.0

RTI 301-303 Junior Residency.....3.0

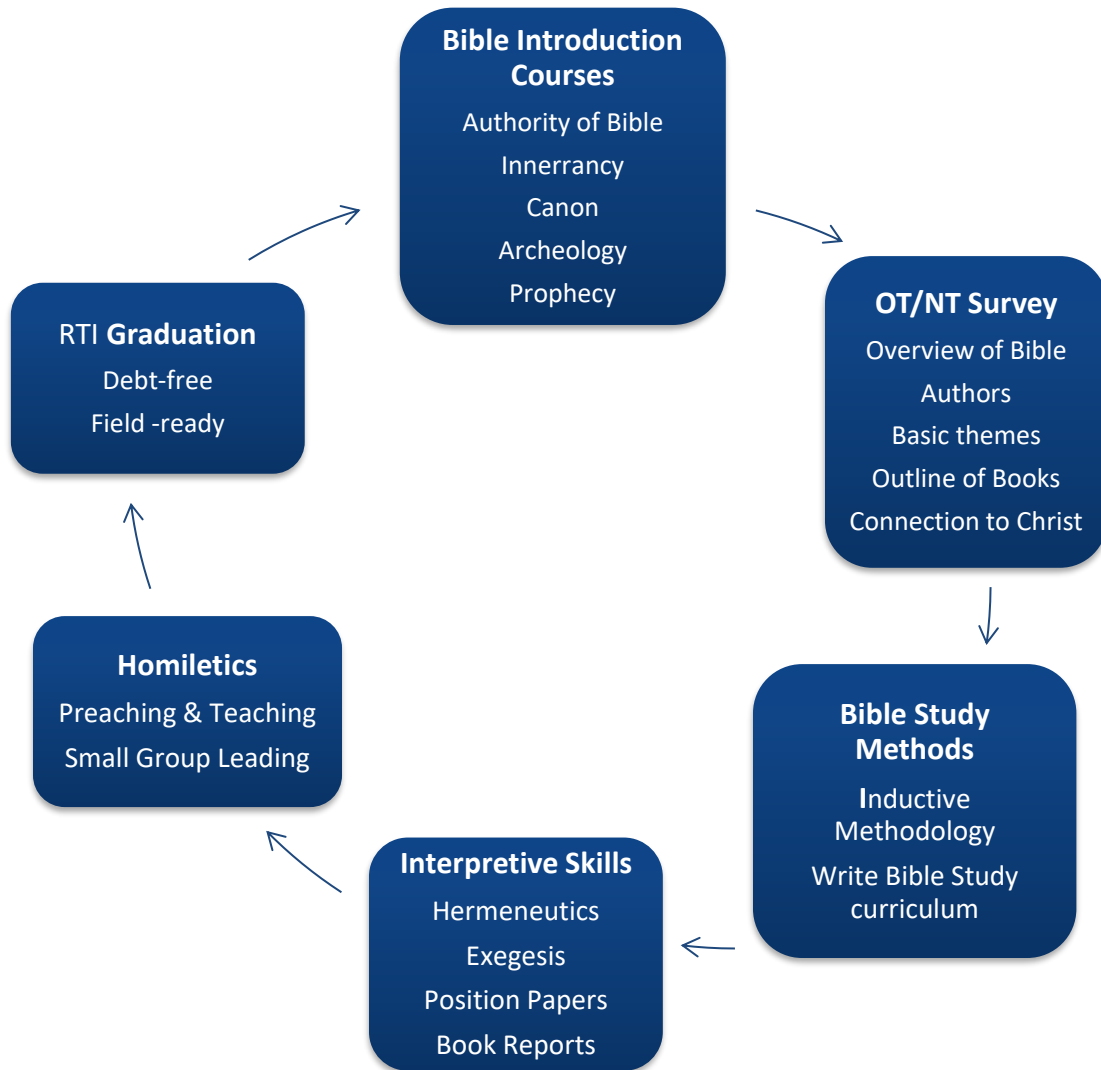
RTI 401-403 Senior Residency3.0

Certificate in Biblical Studies Program

RTI 100	Nations & Neighborhoods	3
RTI 101-102	Ministry Practicum Orientation	1
RTI 103	Core Practicum	1
RTI 104	Freshman Seminars	2
RTI 120	Holy Spirit Empowered Ministry	3
RTI 140	Old Testament Survey	3
RTI 150	New Testament Survey	3
RTI 170	Life & Ministry of Jesus	3
RTI 200	Teaching the Bible	3
RTI 201	Core Practicum 1	1
RTI 202	Customized Practicum	1
RTI 203	Customized Practicum	1
RTI 210	Preaching in the 21 st Century	3
RTI 220	Interpreting the Bible	3
RTI 230	Peacemaking: Level 1 Seminar	1
RTI 240	Alliance Culture & Theological Distinctives	3
RTI 251	Theology 1 Module	1.5
RTI 252	Theology 2 Module	1.5
RTI 253	Theology 3 Module	1.5
RTI 280	Emotionally Healthy Leadership	3
RTI 281	Emotionally Healthy Leadership Lab	1
RTI 301	Junior Residency	1
RTI 302	Junior Residency	1
RTI 303	Junior Residency	1
RTI 320	Project Management	3
RTI 330	Evangelism	3
RTI 340	Special Topics: Pastoring through life altering circumstance	2
RTI 351	Theology 4 Module	1.5
RTI 352	Theology 5 Module	1.5
RTI 353	Theology 5 Lab	1.5
RTI 401	Senior Residency	2
RTI 402	Senior Residency	2
RTI 403	Senior Residency	2
RTI 420	Ministry Philosophy & Senior Capstone	3
RTI 430	Ethics in Ministry	3
RTI 460	Kingdom Expansion in the 21 st Century *Elective	3
Credits offered for Certificate in Biblical Studies		74

RTI Bible, Theology, & Preaching Sequence

The sequencing of RTI bible and theology courses has been designed specifically to develop students “who are biblically trained, intellectually sharp, and culturally astute.” The following diagram shows the course sequence of bible and theology courses, which will be taken by RTI students:



Appendix B: Crown College Articulation Agreement

As affiliates of the Christian & Missionary Alliance, Crown and RTI share a long and rich heritage of raising up leaders for the local and international harvest, and commitment to bringing back the king, the Lord Jesus Christ. The physical location of Crown is just west of Minneapolis, Minnesota, and they have been preparing students for service and leadership in the world for over 100 years. Crown is ranked in the top-10 “Best Christian Colleges & Universities” by Christian Universities Online and consistently ranked among the “Best Midwest Regional Colleges” by U.S. News & World Report. For those RTI students who obtain a Certificate of Biblical Studies and wish to earn a regional, traditional, degree through Crown as well, they register directly with Crown as an online student. Contact the Dean of Admissions for more guidance with our Crown College reciprocity

Appendix C: WSAC Religious Exemption

Once obtained....

The Washington Student Achievement Council has determined that Reach Training Institute North Sound qualifies for religious exempt status from the Degree-Granting Institutions Act for the following program: Certificate of Biblical Studies. The Council makes no evaluation of the administration, faculty, business practices, financial condition or quality of the offerings by this institution. Any person desiring information about the requirements of the act or the applicability of those requirements to the institution may contact the Council at P.O. Box 43430, Olympia, WA 98504-3430 or by email at degreeauthorization@wsac.wa.gov.

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